

**Grant Accountability Form**

**Deadline for Submission – 90 Days**

Grant Recipient’s Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Amount Awarded: $\_\_\_\_\_\_\_\_\_\_\_\_ Amount Spent: $\_\_\_\_\_\_\_\_\_\_\_\_

Attach: **PAID** Invoice(s) or Receipt(s) of Purchases (Copies will be accepted.)

\*\*\* Please highlight the total(s) on the receipt or invoice. \*\*\*

**All paid invoices or receipts must be submitted within 90 days unless other arrangements are made with SEF.**

Other information regarding your grant:

Please forward to the Foundation, now or at a later date, any photographs, letters, or other documentation depicting your “Grant-in-Action”.

We request that if you receive any publicity (i.e., news releases) that you would mention the Sparta Education Foundation’s involvement.